



Social Services Specialist

South Park Senior Center - Seattle, WA 98108

Part-time, 20 hours/week with potential growth in hours

Salary: \$25 / hour

SPSC is located in the South Park Neighborhood Center, in the heart of South Park where we provide services in a historic brick fire station. SPSC works to support seniors, and those living with disabilities, as they explore healthy and active lives. Our participants are primarily of Asian descent, many are navigating language and cultural barriers, and most are living at, or below, the poverty line.

SPSC is a vibrant place for community to gather, friends to be made, and culture to be celebrated. Our Seniors gather (outside of pandemic conditions) to enjoy homemade meals, singing, dancing, exercise classes, education and learning opportunities, and specialized programming. As many of our Seniors are living vulnerable lives, SPSC is also a place they can receive social service support and resources.

SPSC partners with, and is funded by, King County and the City of Seattle as we work together to meet the needs of our community. SPSC has many affiliations and partnerships within the human services and non-profit sectors as we collaborate to bridge gaps in services, meet overlooked needs with the community, and grow aspects of equity and inclusion.

SPSC is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, gender, sexual orientation, gender identity and/or expression, creed, national origin, age, disability, genetic information, ancestry, citizenship, marital status, veteran and/or military status or any other legally protected status. No question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.

Summary

South Park Senior Center is seeking a part-time Social Services Specialist to assist in services, resources, and referrals for Seniors age 50+ and for those living with disabilities. Building rapport with participants, and establishing professional relationships with community partners is essential. This role will be part of a Social Services team focused on reducing barriers of equity and inclusion; the role will include problem solving and advocating for individuals.

Qualifications:

Preferred minimum 3 years working (paid or volunteer) in Social Services serving vulnerable populations; college degree preferred

Experience working with Senior Citizens and/or Asian populations preferred

Knowledge of resources available to older adults and/or caregivers - knowledge of Khmer/Vietnamese social services network preferred

Khmer Speaking (Required)

Proficiency in computer & software skills including databases and Google (Gmail, Google sheets and Google docs)

US work authorization (Required)

Access to an insured vehicle with a valid Washington State Driver's license and current auto insurance

GENERAL RESPONSIBILITIES

- Provide support services that connect participants to resources that include housing, food assistance, medical, government benefits, and legal information and referrals
- Assist with translation and interpretation as needed
- Participate in establishing culturally-sensitive programming and resources that serve to meet the needs and interests of participants
- Demonstrate a high level of integrity, compassion and commitment
- Ensure HIPAA protocols are in compliance at all times
- Perform other duties as required

Benefits:

Vacation leave (accrued)

Sick time (accrued)

Monthly Medical Incentive

Business computer and cell phone provided

Work Location/Schedule:

Establish work location(s) as needed - expected to be a hybrid of virtual and in-person; Monday evenings at Center required - 20 hours weekly with the flexibility of days/times to meet job requirements

COVID-19 considerations:

SPSC follows the CDC guidelines to ensure the health of safety of all staff and participants

If interested in this position, please contact Janette Garcia at 206-948-7378 or Janette@spseniors.org